

FIXED PENALTY NOTICES

Information for parents and carers.

A Fixed Penalty Notice (FPN) may be issued for unauthorised term time absence due to *one* of the following reasons:

- 5 consecutive school days of unauthorised absence
- 10 sessions of unauthorised absence in a 10-week period
- Failure to improve attendance following a Notice to Improve letter sent to parents/ carers.

An FPN is issued **per parent per child**. For example, 2 siblings absent for term time leave would result in each parent receiving 2 separate fines.

The amount payable is:

First offence:

- £80 per parent per child if paid within 21 days
- £160 per parent per child if paid between days 22 - 28

Second offence (within 3 years):

- £160 per parent per child if paid within 28 days.

Third offence:

An FPN will not be issued RBWM will have no option but to consider a prosecution in the Magistrates Court.

If payment is not made, you may be prosecuted for the offence under the Education Act 1996, s 444(1) and could be subject to a fine of up to £1,000 or, you could be prosecuted for an offence under the Education Act 1996, s444 (1A) and could be subject to a fine of up to £2,500, a parenting order, a community sentence, or up to three months' imprisonment.

Advice and support are available from the school's Attendance Officer by contacting the Education Welfare Service at edu.welfare@achievingforchildren.org.uk