



St. Edmund Campion Catholic
Primary School
Altwood Road, Maidenhead SL6 4PX
Telephone 01628 620183
Web Site – www.st-edmund.org.uk

NURSERY

Supplementary Information Form for Pupils Entering in 2025/2026

Child's Name..... DOB.....

Address

..... Post Code

Parent's Name.....

Contact Telephone Number

E-Mail Address.....

St. Edmund Campion Nursery is situated in the grounds of the Primary School. St. Edmund Campion Nursery will admit children from the term after their 3rd birthday. If there are spaces and parents are prepared to pay for the sessions, we may accept children from their 3rd birthday. Admission to the Nursery does not automatically guarantee a place at St. Edmund Campion Catholic School. Please refer to the St. Edmund Campion School Admissions Policy.

Please tick the relevant admission criteria.

Should there be more applications than places available (60), the governors of the school will admit in the following category order:

	Categories	Tick relevant box
1.	Children who are registered as being in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a), e.g. fostered or living in a children's home, at the time an application for a school is made; and children who have previously been in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a) and who have left that care through adoption, a child arrangements order (in accordance with Section 8 of the Children Act 1989 and as amended by the Children and Families Act 2014) or special guardianship order (in accordance with Section 14A of the Children Act 1989).	
2.	Baptised Catholic siblings of children who will still be attending St. Edmund Campion School at the time of admission. Parents of these children should have a Supplementary Information Form signed by a parish priest confirming the parent(s)' weekly attendance at Sunday (or Saturday evening) Mass, for the calendar year 2024.	
3.	Baptised Catholic children of parents who have a Supplementary Information Form signed by a parish priest confirming the parent(s)' weekly attendance at Sunday (or Saturday evening) Mass, for the	

	calendar year 2024.	
4.	Baptised Catholic siblings of children who will still be attending St. Edmund Campion School at the time of admission. Parents of these children should have a Supplementary Information Form signed by a parish priest confirming the parent(s)' attendance at Sunday (or Saturday evening) Mass at least monthly, for the calendar year 2024	
5.	Baptised Catholic children of parents who have a Supplementary Information Form signed by a parish priest confirming the parent(s)' attendance at Sunday (or Saturday evening) Mass at least monthly, for the calendar year 2024.	
6.	Baptised Catholic siblings of children who will still be attending St. Edmund Campion School at the time of admission.	
7.	All other Baptised Catholic children.	
8.	Non-Catholic siblings of children who will still be attending St. Edmund Campion School at the time of admission.	
9	Children who are members of other Christian denominations. Parents of these children should complete a Supplementary Information Form.	
10	Other children.	

APPENDIX

Catholic parents / carers to complete this section

Tick only one box

☐ / we attend Sunday Mass weekly.

☐ / we attend Sunday Mass at least monthly.

Signature:

Date:

To be completed by a parish priest only

I confirm the above statement.

This child is a baptised Catholic / has been received into the Catholic Church.

Parish stamp or seal

Priest's Name: _____

Parish: _____

Address: _____

Signature:

Date:

Documentation Required in Support of Application

NOTE 1: In the event that during any period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church [or relevant place of worship] or alternative premises have been available for public worship.

If the church, relevant place of worship or alternative premises have been unavailable to the public for Sunday Mass for the entire period covered by this policy then this oversubscription criteria will not apply.

Previously looked After Child: We request a copy of the adoption order, child arrangement order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.

Categories 6 & 7: Baptismal Certificate of child or a letter/certificate from the parish priest confirming that the child has been received into the Catholic Church.

Categories 2, 3, 4 & 5: Child's Baptismal Certificate or a letter from the parish priest confirming that the child has been received into the Catholic Church and signature of parish priest on this Supplementary Information Form confirming Mass practice.

Category 9: Baptism Certificate or letter from church leader.

NOTE 2: Electronic signatures from priests or other faith ministers will be accepted if this is part of an email sent from an official email account.

Signature of Parent **Date**

In compliance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018, we wish to ensure that you are aware of the purpose for which we collect and process the data we have asked you to provide on this form.

1. We are part of Mother Teresa Catholic Academy Trust. The Trust company is the data controller and the school is part of the Academy Trust Company.
2. Being a Catholic education provider, we work closely with the School's Diocesan Authority, the School's Trustees, the Local Authority, the Catholic Education Service and the Department for Education, and may share the information you provide on this application form if we consider it is necessary in order to fulfil our functions.
3. The person responsible for data protection within our organisation Neil Arkell and you can contact him with questions relating to our handling of the data. You can contact him at School Pro TLC, 0203 2909093.
4. We require the information we have requested for reasons relating to our functions as the admission authority of the School.
5. It is necessary for us to process personal data for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (Article 6(1)(e) of the GDPR).
6. To the extent that you have shared any special categories of data this will not be shared with any third parties except as detailed in paragraph 2 above, unless a legal obligation should arise.
7. It is necessary for us to process special category data for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (Article 6(1)(e) of the GDPR). Additionally, processing is necessary for reasons of substantial public interest on the basis of Union or Member State law which is proportionate to the aim pursued and which contains appropriate safeguards (Article 9(2)(g) of the GDPR).
8. If the application is successful, the information you have provided on this form will be migrated to the School's enrolment system, and the data will be retained and processed on the basis of the School's fair processing notice and data protection policies which apply to that data.
9. If the application is unsuccessful, the application form and any documents submitted in support of the application will be destroyed after a period of 12 months. The school may keep a simple record of all applications and their outcome as part of their permanent archives in accordance with the School's data retention policy.
10. To read about individual rights and/or to complain about how we have collected and processed the information you have provided on this form, you can make a complaint to our organisation by contacting the Chair of the Local Board of Governors at St Edmund Campion School. If you are unhappy with how your complaint has been handled, you can contact the Information Commissioners Office via their website at: ico.org.uk.